

Council Meeting

held at the Council Chamber, 32 Civic Drive, Greensborough
on Tuesday 28 April 2026 commencing at 7:00 PM.

Minutes

Carl Cowie
Chief Executive Officer

Friday 1 May 2026

Distribution: Public

Civic Drive, Greensborough
PO Box 476, Greensborough 3088
Telephone 9433 3111
Facsimile 9433 3777
Website www.nillumbik.vic.gov.au
Email nillumbik@nillumbik.vic.gov.au

Nillumbik Shire Council

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Nillumbik Shire Council

**Minutes of the Meeting of Nillumbik Shire Council held Tuesday 28 April 2026.
The meeting commenced at 7.00pm.**

Councillors present:

Cr Naomi Joiner	Bunjil Ward (Mayor)
Cr Kate McKay	Swipers Gully Ward (Deputy Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr Kelly Joy	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Kim Cope	Sugarloaf Ward
Cr John Dumaresq	Wingrove Ward

Officers in attendance:

Carl Cowie	Chief Executive Officer
Derek Rotter	Chief Operating Officer
Blaga Naumoski	Director Governance, Communications and Community Safety
Corrienne Nichols	Director Communities
Frank Vassilacos	Director Planning, Environment and Strategy
Jeremy Livingston	Director Culture and Performance
Bulent Oz	Chief Financial Officer
Steve Blight	Manager Capital and Infrastructure
Nichole Johnson	Manager Community Partnerships
Angela Lampard	Disability Inclusion and Volunteer Coordinator
Katia Croce	Manager Governance and Property

1. Welcome

2. Acknowledgement

Acknowledgement of Country was read by the Mayor, Cr Naomi Joiner.

3. Good Governance Pledge

The Good Governance Pledge was read by Cr Peter Perkins.

4. Prayer

A prayer was read by Dejan Milsovic from St Sava Serbian Orthodox Church in Greensborough.

5. Apologies\Leave of Absence

Nil

6. Declarations of conflict of interest

Carl Cowie Chief Executive Officer declared a general conflict of interest in the following item CM.038/26 CEO Employment Matters - Mid Year Review.

7. Presentations

Sporting Grants

Chelsea King (Bluelake Ward) receives \$200 for being selected to represent Victoria at the 2026 Australian Athletics Junior Championships in Queensland.

Aria-Rose Cerqueira (Edendale Ward) receives \$200 for being selected to represent Victoria at the 2026 Australian Athletics Junior Championships in Queensland.

Kayden Ramirex (Edendale Ward) was an apology.

Recipients thanked Council and a photo was taken with their Ward Councillor.

Nillumbik Shire Council wishes them every success with their future sporting pursuits.

Acknowledgment of Departing Directors

The Mayor, Cr Naomi Joiner, acknowledged the departing Directors as follows:

We will now recognise, thank, and say goodbye to three Directors who will be finishing up at Nillumbik Shire Council this Friday: Jeremy Livingston, Corrienne Nichols, and Frank Vasilicos.

Their leadership, commitment and service has made a significant and lasting contribution to Nillumbik Shire Council and to the broader community. While a lot of their work has happened behind the scenes, their impact is visible across many parts of Nillumbik. We'd like to share some of the contributions they've made to our community and our organisation.

The Mayor, Cr Naomi Joiner, delivered remarks in acknowledgement of Corrienne Nichols as follows:

“Corrienne joined Council in August 2010 as Coordinator of Aged and Disability Services. From the outset she focused on strengthening how services were delivered.

One of her early achievements was moving the organisation from paper-based client files to an electronic system, improving service planning, accountability and staff efficiency, while supporting better outcomes for people using our services.

In 2011, Corrienne became Coordinator Community Services, taking on Children's Services at a time of change. She led the transition of Maternal and Child Health services back to Council, strengthening connections between services and creating a better experience for families. During this period, Corrienne also led the development of Council's first Ageing Well Strategy, providing a clear framework that continues to guide planning and policy today.

After a brief departure in 2017, Corrienne returned later that year as Manager Community Services, where she led important organisational work including the divestment of in-home HACC services and the development of the Early Years Infrastructure Plan.

As Executive Manager Community Services from 2019, Corrienne oversaw the Living and Learning service review, strengthening clarity, consistency and community confidence.

Since becoming Director of Communities in 2022, Corrienne has continued to lead work with long-term benefit, including the establishment of the Youth Hub, improved care and preservation of Council's art collection, and the development of Nillumbik's first Reconciliation Action Plan.

Corrienne is widely respected for her leadership, her support of others, and the trusted relationships she has built right across Nillumbik. Her work reflects a deep understanding of community and a long-standing commitment to people and place.

We thank you, Corrienne, for your 16 years of service and the lasting difference you have made for Council and the Nillumbik community.

Thank you.

I'd like to hand over to Councillor Perkins."

Cr Peter Perkins acknowledged Jeremy Livingston and delivered the following remarks:

"I'll be speaking about Jeremy Livingston.

Twenty-two years ago, Jeremy joined Nillumbik, in April 2004. At that time, he was the Coordinator of Statutory Planning. In this role, Jeremy led significant improvements to planning processes and customer service, making the planning application experience clearer and more efficient for Nillumbik applicants and the community.

Following the Black Saturday bushfires in 2009, Jeremy played a critical leadership role in supporting community recovery, helping to ensure planning approvals for rebuilt homes and buildings were processed with urgency, care and compassion during that incredibly difficult time.

In 2011, Jeremy was appointed Manager Planning and Building Services, and later Manager Planning and Health Services.

That was about when I first encountered Jeremy when I started at Council in 2010, and Jeremy was probably the best staff member to deal with. He helped me incredibly in understanding the planning scheme. He was very responsive, and I'll never forget the support that Jeremy offered me in those early days, and I really do appreciate that.

Over those six years from 2011, he became a familiar presence at Planning Committee meetings, presenting planning applications and responding thoughtfully to passionate community submissions, often late into the night.

Then came 2017, which was a period of significant organisational change following the election of a new Council. That's when Jeremy stepped into the role of Acting Director Planning and Community Services. It was a very difficult time for all, and Jeremy's calm and measured leadership during this time provided a much-needed steady hand for councillors, staff and the community.

Jeremy then took a secondment to Corporate Services before being permanently appointed Executive Manager Transformation and Performance in 2018. In this role, he oversaw and coordinated Council's transformation program, including a \$4 million digital transformation that continues to benefit both the community and staff today.

Since 2023, as Director of Culture and Performance, Jeremy has overseen significant improvements in Council's customer service and complaints handling, cyber security posture, and IT disaster recovery capability.

Jeremy has worked closely with councillors to develop two four-year Council Plans, and with staff at all levels to ensure Council delivers on its commitments with a high level of compliance and integrity.

Jeremy is widely known as professional, knowledgeable and approachable, and I can't thank him enough for the work he has done throughout my time on Council, and for many years before that.

We thank Jeremy for 22 years of service to the Nillumbik community, and for the depth, consistency and professionalism you have brought to Council over that time.

Thank you, Jeremy.”

Cr Kate McKay acknowledged Frank Vasilicos and delivered the following remarks:

“Frank joined Nillumbik in July 2024 as Director of Planning, Environment and Strategy. He is recognised for his authentic engagement with the Nillumbik community. We appreciated his energy and can-do attitude when approaching any task.

Frank has provided strong leadership across planning, building, economic development, environment and transport.

In his short time at Nillumbik, he has led a significant program of strategic projects, including endorsement of several planning scheme amendments and the Nillumbik Planning Scheme Review.

He has also been instrumental in embedding cross-organisational strategies such as the Biodiversity Strategy, Urban Tree Canopy Strategy, Integrated Transport Strategy and Housing Strategy.

We thank you, Frank, for your contributions over the last two years to Council and to the Nillumbik community.

Thank you.”

8. Confirmation of Minutes

COM.001/26 Confirmation of Minutes Council Meeting held Tuesday 24 March 2026

Confirmation of the Minutes of the Council Meeting and Confidential Council Meeting held on Tuesday 24 March 2026.

Recommendation

That Council confirms the Minutes of the Council Meeting and Confidential Council Meeting held on Tuesday 24 March 2026 (**Attachment 1 and 2**).

Motion

MOVED: Cr Kate McKay

SECONDED: Cr Kim Cope

That Council:

1. Confirms the Minutes of the Council Meeting (**Attachment 1**) and Confidential Council Meeting (**Attachment 2**) held on Tuesday 24 March 2026.
2. **Resolves that the Confidential Council Meeting Minutes (Attachment 2) remain confidential in accordance with section 3(1)(e) of the *Local Government Act 2020*.**

THE MOTION WAS PUT TO THE VOTE AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

Council Resolution

MOVED: Cr Kate McKay

SECONDED: Cr Kim Cope

That Council:

1. Confirms the Minutes of the Council Meeting (**Attachment 1**) and Confidential Council Meeting (**Attachment 2**) held on Tuesday 24 March 2026.
2. Resolves that the Confidential Council Meeting Minutes (**Attachment 2**) remain confidential in accordance with section 3(1)(e) of the *Local Government Act 2020*.

CARRIED UNANIMOUSLY

8. Confirmation of Minutes

COM.001/26 Confirmation of Minutes Council Meeting held Tuesday 24 March 2026

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9. Petitions

PT.001/26 Petition - Urgent Sealing and Drainage Remediation of View Hill Crescent (Nos, 1-21) Eltham

A petition containing 29 signatures from residents requests the urgent sealing of View Hill Crescent between Nos. 1 and 21, and complete the associated drainage and safety works.

The petition contained the following statement;

“We, the undersigned, petition Council to:

- Urgently seal View Hill Crescent between Nos. 1-21
- Address associated drainage, flooding, and safety issues
- Provide transparency regarding the removal of the previously settled sealing requirement”

Council Resolution

MOVED: Cr John Dumaresq

SECONDED: Cr Kate McKay

That Council:

1. Receives and notes the “Urgent Sealing and Drainage Remediation of View Hill Crescent (Nos, 1-21) Eltham” petition which requests the urgent sealing of View Hill Crescent between Nos. 1 and 21, and complete the associated drainage and safety works, in accordance with the Governance Rule - Meeting Procedure.
2. Refers this petition to the Chief Operating Officer for investigation and response.
3. Notes that officers will advise the petition organiser of the outcome.

CARRIED UNANIMOUSLY

10. Questions from the gallery

Nil

11. Reports of Advisory Committees

AC.003/26 Advisory Committee Report 28 April 2026

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

Council has a range of Advisory Committees which provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation. Although they do not make any formal decisions, they provide valuable advice to Council.

In accordance with Advisory Committee Terms of Reference, the following minutes of Advisory Committee meetings are attached (**Attachment 1**) and presented to Council for noting:

1. Environment & Sustainability Advisory Committee (ESAC) meeting held 18 February 2026; and
2. Inclusion and Access Advisory Committee meeting held 27 February 2026.

Council Resolution

MOVED: Cr Kate McKay

SECONDED: Cr Peter Perkins

That Council notes the Minutes of the Advisory Committee meetings reported (**Attachment 1**).

CARRIED UNANIMOUSLY

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12. Officers' reports**CM.030/26 March Quarter Financial Report**

Distribution: Public**Manager: Jeremy Livingston, Director Culture and Performance****Author: Bulent Oz, Chief Financial Officer****Summary**

This report outlines Council's financial performance and position for the period ended 31 March 2026.

Council's financial position remains sound and stable at quarter-end, with a cash position of \$34.7 million and funds held in investments of \$34.89 million. Total net assets stand at \$1.063 billion.

The Income Statement shows an overall favourable year-to-date (YTD) variance of \$4.69 million, representing 15.22% of the YTD budget. Net operating income is \$35.5 million, reflecting a favourable variance of \$4.69 million against budget. This result is driven primarily by timing differences in the receipt of non-recurrent income and the phasing of expenditure, rather than underlying structural factors.

Rates revenue continues to track largely as anticipated. The third instalment was issued on 28 February 2026, with 70.12% collected year-to-date.

YTD expenditure on capital works projects totalled \$20.6 million, with delivery progressing across a range of projects. YTD loan repayments of \$2.0 million have been made, with total borrowings currently at \$15.0 million.

The key financial focus for the remainder of the year is the continued monitoring of income and expenditure forecasts, with a view to working towards a balanced year-end position.

Council Resolution

MOVED: Cr Grant Brooker**SECONDED: Cr John Dumaresq**

That Council receives and notes the Financial Report for the period ended 31 March 2026 (**Attachment 1**).

CARRIED UNANIMOUSLY

12. Officers' reports

CM.030/26 March Quarter Financial Report

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12. Officers' reports

CM.031/26 Jayson Avenue Special Charge Scheme, Eltham - Declaration

Distribution: Public

Manager: Derek Rotter, Chief Operating Officer

Author: Steven Blight, Manager Capital and Infrastructure

Summary

Council resolved on 9 December 2025 (CM.155/25) to give public notice of its intention to declare a special charge for the sealing and upgrade of Jayson Avenue in Eltham.

Council's notice of its intention to declare was publicly advertised in *The Age* newspaper and on Council's website on 18 December 2025. A letter and notice of the declaration were sent to all property owners with a liability under the scheme. The closing date for submissions and/or objections was specified as 5 February 2026.

Council did not receive any written submissions and/or objections to Council's intention to declare a special charge. Council did not receive any registrations to speak at the Planning and Consultation Committee on March 2026 in relation to the matter.

This report recommends that Council declares the Jayson Avenue Special Charge Scheme, Eltham and levies the special charge.

Council Resolution

MOVED: Cr John Dumaresq

SECONDED: Cr Kate McKay

That Council:

1. Declares a special charge under Section 163(1) of the *Local Government Act 1989* for the purposes of defraying the expenses to be incurred by Council for the sealing and upgrade of Jayson Avenue, Eltham.
2. Bases the declaration on the following key matters detailed in the intention to declare notice:
 - a) The Special Charge Scheme shall apply to the properties at 2, 3, 4, 5, 6, 24 and 26 Jayson Avenue and 15 Homestead Road, Eltham, as shown in **Attachment 1**.
 - b) The estimated total project cost is \$389,000 with a benefit ratio of 0.824. The total amount to be levied under the Scheme based on Council's Special Rate and Special Charge Policy and Guidelines (June 2024) is \$320,623.79. Council will contribute \$68,376.21 for the Crown Land (Hohnes Hill Reserve) at 560 Main Road.
 - c) The total estimated cost to each property is shown in **Attachment 2** and may be paid as a lump sum within the 30 days of invoice or by quarterly instalments over a 10-year period with interest.
 - d) The Scheme shall remain in force for 10 years.

12. Officers' reports

CM.031/26 Jayson Avenue Special Charge Scheme, Eltham - Declaration

3. Levies the special charge to each person liable to pay it by giving notice under Section 163(4) of the *Local Government Act 1989*.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.032/26 Councillor Ward Meeting and Ward Communications Policy

Distribution: Public

Manager: Elishia Jansz, Acting Director Governance, Communications and Community Safety

Author: Michele Purtle, Manager Advocacy Communications and Engagement

Summary

The purpose of this report is to establish a fair, consistent, and transparent policy to support Councillors in producing ward communications, specifically ward newsletters (and other digital correspondence) and hosting ward meetings.

While Council is not legislatively required to provide ward communications, they have been undertaken by Councillors in the past to engage with their residents on ward based matters.

This report seeks to embed a clear process that acknowledges the cost and staff resourcing implications associated with producing and coordinating these activities and ensures appropriate transparency and accountability.

Council Resolution

MOVED: Cr Kelly Joy

SECONDED: Cr Kim Cope

That Council endorses the Councillor Ward Meeting and Ward Communications Policy (attachment 1).

CARRIED UNANIMOUSLY

12. Officers' reports

CM.032/26 Councillor Ward Meeting and Ward Communications Policy

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12. Officers' reports

CM.033/26 Councillor Recognition and Bereavement Policy

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

The purpose of the Councillor Recognition and Bereavement Policy is to outline the processes for publicly acknowledging and recognising the service and contributions of current and former Councillors and community members, as well as for acknowledging bereavements of Councillors and prominent members of the Nillumbik community.

This report presents the draft Councillor Recognition and Bereavement Policy (**Attachment 1**) for endorsement, and revokes in full the Good Governance Policy 2017.

Recommendation

That Council:

1. Endorses the Councillor Recognition and Bereavement Policy (**Attachment 1**).
2. Revokes in full the Good Governance Policy 2017.

Motion

MOVED: Cr Grant Brooker

SECONDED: Cr Kim Cope

That Council:

1. Endorses the Councillor Recognition and Bereavement Policy (**Attachment 1**) **with an amendment to paragraphs one and two under point 2. of the policy to be replaced with: Councillors who conclude their term and do not return to office or who have not been re-elected following a general election will be recognised and presented with a framed certificate of service.**
2. Revokes in full the Good Governance Policy 2017.

12. Officers' reports

CM.033/26 Councillor Recognition and Bereavement Policy

THE MOTION WAS PUT TO THE VOTE AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

Council Resolution

MOVED: Cr Grant Brooker

SECONDED: Cr Kim Cope

That Council:

1. Endorses the Councillor Recognition and Bereavement Policy (**Attachment 1**) with an amendment to paragraphs one and two under point 2. of the policy to be replaced with: Councillors who conclude their term and do not return to office or who have not been re-elected following a general election will be recognised and presented with a framed certificate of service.
2. Revokes in full the Good Governance Policy 2017.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.034/26 Tender Report - Contract 2526-035 Eltham Woods Childcare Redevelopment

Distribution: Public

Manager: Derek Rotter, Chief Operating Officer

Author: Steven Blight, Manager Capital and Infrastructure

Summary

This report recommends the awarding of contract 2526-035 for Eltham Woods Childcare Redevelopment.

The contract commencement date is 1 May 2026 with a completion date of 11 December 2026.

The Tender Evaluation Panel (TEP) has assessed all submissions and this report provides a summary of their evaluation in recommending the awarding of the contract for 2526-035 for Eltham Woods Childcare Redevelopment.

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

Recommendation

That Council:

1. Accepts the tender submitted by the **preferred tenderer** for the sum of **[\$[Redacted]]** plus **[\$[Redacted]]** for contingency (inclusive of GST), as disclosed in (**Attachment 1**) and enter into the following contract:
Number: 2526-035
Title: Eltham Woods Childcare Redevelopment
Term: 1 May 2026 to 11 December 2026
Options: Nil
2. Authorises the Chief Operating Officer to finalise and execute the contract documentation.
3. Authorises the Chief Operating Officer to approve contract term extensions.
4. Authorises the Chief Operating Officer to approve additional cost variations that are a result of unknown latent site conditions or changes to operational requirements throughout the term of the contract with a value of no more than total approved budget for the project.
5. Notes that any variations that exceed the agreed approved budget will require a further Council resolution.
6. Advises all tenderers accordingly.
7. Makes public the decision regarding this contract but the Tender Evaluation Report (**Attachment 1**) remain confidential on the grounds specified in the definition of confidential information in section 3(1)(g) of the *Local Government Act 2020*.

12. Officers' reports

CM.034/26 Tender Report - Contract 2526-035 Eltham Woods Childcare Redevelopment

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8. Resolves that the preferred tenderer be named.

Council Resolution

MOVED: Cr Kate McKay

SECONDED: Cr John Dumaresq

That Council:

1. Accepts the tender submitted by **Bowden Corporation** for the sum of **\$1,271,083.00** plus **\$190,662.45** for contingency (inclusive of GST). as disclosed in (**Attachment 1**) and enter into the following contract:
Number: 2526-035
Title: Eltham Woods Childcare Redevelopment
Term: 1 May 2026 to 11 December 2026
Options: Nil
2. Authorises the Chief Operating Officer to finalise and execute the contract documentation.
3. Authorises the Chief Operating Officer to approve contract term extensions.
4. Authorises the Chief Operating Officer to approve additional cost variations that are a result of unknown latent site conditions or changes to operational requirements throughout the term of the contract with a value of no more than total approved budget for the project.
5. Notes that any variations that exceed the agreed approved budget will require a further Council resolution.
6. Advises all tenderers accordingly.
7. Makes public the decision regarding this contract but the Tender Evaluation Report (**Attachment 1**) remain confidential on the grounds specified in the definition of confidential information in section 3(1)(g) of the *Local Government Act 2020*.
8. Resolves that the preferred tenderer be named.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.035/26 Tender Report - Contract 2526-008 Essential Safety Services

Distribution: Public

Manager: Derek Rotter, Chief Operating Officer

Author: Steven Blight, Manager Capital and Infrastructure

Summary

This report recommends the awarding of contract 2526-008 for Essential Safety Services

The contract term is for an initial period of 3 years, with 2 x 2 year options to extend the contract. The total duration of the contract, including the exercise of any options, shall not exceed 7 years.

The Tender Evaluation Panel (TEP) has assessed all submissions and this report provides a summary of their evaluation in recommending the awarding of the contract for 2526-008 for Essential Safety Services.

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

Recommendation

That Council:

1. Accepts the tender submitted by the **preferred tenderer** for the schedule of rates disclosed in (**Attachment 1**) and enter into the following contract:
Number: 2526-008
Title: Essential Safety Services
Term: 01 July 2026 to 30 June 2029 (3 years)
Options: 2 x 2 year options (up to an additional 4 years)
2. Authorises the Chief Operating Officer to finalise and execute the contract documentation.
3. Authorises the Chief Operating Officer to approve contract term extensions.
4. Authorises the Chief Operating Officer to approve additional cost variations that are a result of unknown latent site conditions or changes to operational requirements throughout the term of the contract.
5. Advises all tenderers accordingly.
6. Makes public the decision regarding this contract but the Tender Evaluation Report (**Attachment 1**) remain confidential on the grounds specified in the definition of confidential information in section 3(1)(g) of the *Local Government Act 2020*.
7. Resolves that the preferred tenderer be named.

12. Officers' reports

CM.035/26 Tender Report - Contract 2526-008 Essential Safety Services

Council Resolution

MOVED: Cr Peter Perkins

SECONDED: Cr Grant Brooker

That Council:

1. Accepts the tender submitted by the **Fire & Wire** for the schedule of rates disclosed in (**Attachment 1**) and enter into the following contract:
Number: 2526-008
Title: Essential Safety Services
Term: 01 July 2026 to 30 June 2029 (3 years)
Options: 2 x 2 year options (up to an additional 4 years)
2. Authorises the Chief Operating Officer to finalise and execute the contract documentation.
3. Authorises the Chief Operating Officer to approve contract term extensions.
4. Authorises the Chief Operating Officer to approve additional cost variations that are a result of unknown latent site conditions or changes to operational requirements throughout the term of the contract.
5. Advises all tenderers accordingly.
6. Makes public the decision regarding this contract but the Tender Evaluation Report (**Attachment 1**) remain confidential on the grounds specified in the definition of confidential information in section 3(1)(g) of the *Local Government Act 2020*.
7. Resolves that the preferred tenderer be named.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.036/26 Tender Report - Contract 2526-001 Provision of Immunisation Services

Distribution: Public**Manager: Corrienne Nichols, Director Communities****Author: Narelle Hart, Manager Community Programs
Liann Filer, Senior Procurement Specialist****Summary**

This report recommends the awarding of contract 2526-001 for Provision of Immunisation Services

The contract term is for an initial period of 3 years, with 2 x 1 year options to extend the contract. The total duration of the contract, including the exercise of any options, shall not exceed 5 years.

The Tender Evaluation Panel (TEP) has assessed all submissions and this report provides a summary of their evaluation in recommending the awarding of the contract for 2526-001 for Provision of Immunisation Services.

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

Recommendation

That Council:

1. Accepts the tender submitted by the **preferred tenderer** for the sum of **[\$Redacted]** (excl. GST) for the initial first year of contract, plus annual CPI increases applied for the remaining years of the contracted period and enter into the following contract:
Number: 2526-001
Title: Provision of Immunisation Services
Term: 1 July 2026 to 30 June 2029
Options: Term extensions up to 30 June 2031
2. Authorises the Director Communities to finalise and execute the contract documentation.
3. Authorises the Director Communities to approve contract term extensions.
4. Authorises the Director Communities to approve additional cost variations that are a result of changes to operational requirements throughout the term of the contract.
5. Advises all tenderers accordingly.
6. Makes public the decision regarding this contract but the Tender Evaluation Report (**Attachment 1**) remain confidential on the grounds specified in the definition of confidential information in section 3(1)(g) of the *Local Government Act 2020*.
7. Resolves that the preferred tenderer be named.

12. Officers' reports

CM.036/26 Tender Report - Contract 2526-001 Provision of Immunisation Services

Council Resolution

MOVED: Cr Kate McKay

SECONDED: Cr Grant Brooker

That Council:

1. Accepts the tender submitted by the **preferred tenderer Kernow Environmental Services Pty Ltd** for the sum of **\$243,243.00** (excl. GST) for the initial first year of contract, plus annual CPI increases applied for the remaining years of the contracted period and enter into the following contract:
Number: 2526-001
Title: Provision of Immunisation Services
Term: 1 July 2026 to 30 June 2029
Options: Term extensions up to 30 June 2031
2. Authorises the Director Communities to finalise and execute the contract documentation.
3. Authorises the Director Communities to approve contract term extensions.
4. Authorises the Director Communities to approve additional cost variations that are a result of changes to operational requirements throughout the term of the contract.
5. Advises all tenderers accordingly.
6. Makes public the decision regarding this contract but the Tender Evaluation Report (**Attachment 1**) remain confidential on the grounds specified in the definition of confidential information in section 3(1)(g) of the *Local Government Act 2020*.
7. Resolves that the preferred tenderer be named.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.037/26 Informal Meetings of Councillors Records - 28 April 2026

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

In accordance with *Item 20 of Council's Governance Rule – Meeting Procedures*, adopted on 25 July 2023, Council is required to report as soon as practicable to a Council Meeting a record of each Informal Meeting of Councillors held.

This report lists Informal Meetings of Councillors Records submitted since the matter was last reported to Council on 24 March 2026.

An Informal Meeting of Councillors Record was kept for the following meetings (**Attachment 1**):

1. Councillor Briefing held 17 March 2026;
2. Council Meeting Pre-Meet held 24 March 2026;
3. Planning and Consultation Committee Pre- Meet held 14 April 2026.

Council Resolution

MOVED: Cr Kim Cope
SECONDED: Cr John Dumaresq

That Council, in accordance with *Item 20 of Council's Governance Rule – Meeting Procedures*, receives the Informal Meetings of Councillors Records (**Attachment 1**) for the meetings held.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.037/26 Informal Meetings of Councillors Records - 28 April 2026

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13. Notices of Motion

Nil

14. Delegates' Reports

Councillor McKay provided a delegates report and stated:

“Thank you very much. On Saturday morning, I attended the Eltham and Montmorency dawn service alongside Cr Dumaresq and Blaga as Acting CEO. It was a very well attended event with an estimated 8,000 people there, with the road closed. It was absolutely touching and I think it was quite a healing service because we're all still reeling from the desecration of the Eltham cenotaph.

The Honour Roll was great. It included a lot of community members and it was just a fantastic event. I want to extend my thanks to President Ash Graham at the Eltham and Montmorency RSL.

I also want to highlight that all Councillors here attended an Anzac memorial service, whether it was in Warrandyte, Diamond Creek or Kangaroo Ground.”

Councillor McKay further stated:

“I also want to say that the Saturday prior to that I attended the Pat Cronin 10-year memorial of his untimely death.

Pat Cronin, on the 16th of April, was trying to extricate his friend from a bar fight in Diamond Creek and was coward punched from behind, and he passed away on the 18th actually at the hospital that I work at.

It was a devastating event, but to remember him in this way was absolutely touching. His parents, Robin and Matt Cronin, his family, his friends and his football club all gathered at the Research Football Club to remember him.

With the support of Brad Johnson, the president at the football club, there was a beautiful and fitting gesture of the unveiling of the Pat Cronin Wing at the Research footy ground. That was a real celebration for them and I think it meant a lot for the family and the community.

It is also worth mentioning all the hard work that the parents, the family and the Pat Cronin Foundation have done over the last 10 years. The Pat Cronin Foundation provides education to help young people manage conflict without violence. They remind us all to be wise and that together we can end the coward's punch. It was absolutely beautiful. Thank you.”

The Mayor Cr Naomi Joiner stated:

“Thank you Councillor McKay. That was a beautiful event for Pat Cronin and thank you for attending. I would also like to give a shout out to Hurstbridge RSL Sub-branch on their service that I attended on Saturday as well. That was a great service they put together.”

15. Supplementary and urgent business

Nil

16. Confidential reports

Pursuant to section 66(2) of the *Local Government Act 2020* (the Act), the meeting of the Council be closed to members of the public for the consideration of the following confidential items:

CM.038/26 CEO Employment Matters - Mid Year Review

This item is confidential because it is personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs pursuant to paragraph (f) of the definition of confidential information under section 3(1) of the *Local Government Act 2020*. This ground is applied because it is information that, if publicly released at the time, is likely to be inappropriately detrimental to the Council or any person (natural or corporate).

Council Resolution

MOVED: Cr Grant Brooker
SECONDED: Cr John Dumaresq

That in accordance with section 66(2) of the *Local Government Act 2020*, Council resolves to close the meeting to members of the public to consider confidential items.

CARRIED UNANIMOUSLY

The meeting closed to members of the public at 8.01pm

17. Close of Meeting

The meeting closed at 8.08pm.

Confirmed: _____
Cr Naomi Joiner, Mayor