

Planning and Consultation Committee Meeting

held at the Council Chamber, 32 Civic Drive, Greensborough
on Tuesday 11 November 2025 commencing at 7:00 PM.

Minutes

Carl Cowie
Chief Executive Officer

Thursday 13 November 2025

Distribution: Public

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Nillumbik Shire Council

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Nillumbik Shire Council

**Minutes of the Planning and Consultation Committee Meeting held
Tuesday 11 November 2025. The meeting commenced at 7:01 PM.**

Councillors present:

Cr Naomi Joiner	Bunjil Ward (Deputy Mayor)
Cr Grant Brooker	Blue Lake Ward (Chairperson Consultation Matters)
Cr Kelly Joy	Edendale Ward
Cr Peter Perkins	Ellis Ward (Chairperson Planning Matters)
Cr Kate McKay	Swipers Gully Ward
Cr Kim Cope	Sugarloaf Ward

Officers in attendance:

Jeremy Livingston	Acting Chief Executive Officer
Sally Johnson	Acting Director Governance, Communications and Community Safety
Corrienne Nichols	Director Communities
Frank Vassilacos	Director Planning, Environment and Strategy
Katia Croce	Manager Governance and Property
Stewart Broussard	Manager Recreation and Leisure
Alex Stewart	Capital Works Coordinator

1. Welcome by the Chair**2. Acknowledgement of Country**

Acknowledgement of Country was read by the Chairperson Consultation Matters Cr Grant Brooker.

3. Apologies/Leave of Absence

A request for a leave of absence has been received from Cr John Dumaresq.

Committee Resolution

MOVED: Cr Kelly Joy

SECONDED: Cr Kim Cope

That the Committee (acting under delegation from Council) grants the leave of absence for Cr John Dumaresq.

CARRIED UNANIMOUSLY

4. Declarations of conflict of interest

Nil

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5. Confirmation of Minutes

COM.001/25 Confirmation of Minutes Planning and Consultation Committee Meeting held Tuesday 14 October 2025

Confirmation of the Minutes of the Planning and Consultation Committee Meeting held on Tuesday 14 October 2025.

Committee Resolution

MOVED: Cr Naomi Joiner

SECONDED: Cr Kim Cope

That the Committee (acting under delegation from Council) confirms the Minutes of the Planning and Consultation Committee Meeting held on Tuesday 14 October 2025 (**Attachment 1**).

CARRIED UNANIMOUSLY

5. Confirmation of Minutes

**COM.001/25 Confirmation of Minutes Planning and Consultation Committee
Meeting held Tuesday 14 October 2025**

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6. Officers' reports

PCC.021/25 Diamond Creek BMX Jumps and Recreation Park - Community Consultation

Item: **Consultation Matter**

Distribution: **Public**

Manager: **Jeremy Livingston, Acting Chief Operating Officer**

Author: **Stewart Broussard, Manager Recreation and Leisure**

Summary

This report presents and considers public submissions received through community consultation regarding the BMX Jumps and Recreation Park concept plan for Challenger Street Reserve, in Diamond Creek.

The following people addressed the Committee with respect to this item:

- 1 *Jacinda Brown*
- 2 *Jason Morrison*
- 3 *Dale Welch*
- 4 *Lee O'Mahoney*
- 5 *Matthew Atwell*
- 6 *Steve Frost*
- 7 *Rebecca Bosch*
- 8 *Jim Connor*
- 9 *Don Vincent – President, on behalf of Friends of Nillumbik*
- 10 *Marcus Bosch*
- 11 *Christopher Collins (virtually)*
- 12 *Catherine Crotty (virtually)*

Committee Resolution

MOVED: **Cr Kelly Joy**

SECONDED: **Cr Peter Perkins**

That the Committee (acting under delegation from Council):

1. Notes the submissions received in relation to the Diamond Creek BMX Jumps and Recreation Park concept plan (**Attachment 1**).
2. Thanks the submitters for providing Council with feedback on this important project.
3. Considers the comments contained in the submissions.
4. Authorises officers to finalise concept plan and seek endorsement from Council at a future Council Meeting.

6. Consultation Matters

PCC.021/25 Diamond Creek BMX Jumps and Recreation Park - Community Consultation

5. Resolves that **Attachment 3** – Consultation Submissions is to remain confidential on the grounds specified in the definition of confidential information in section 3(1)(f) of the *Local Government Act 2020*.

CARRIED UNANIMOUSLY

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6. Officers' reports**PCC.022/25 Community Engagement Policy**

Item: Consultation Matter**Distribution: Public****Manager: Blaga Naumoski, Director Governance, Communications and Community Safety****Author: Michele Purtle, Manager Advocacy Communications and Engagement****Summary**

This report presents and considers public submissions received through community consultation regarding the Community Engagement Policy and seeks Council's agreement to table the Community Engagement Policy for endorsement at the 9 December Council meeting.

The designed outcome for the Community Engagement Policy is to guide our practices in community engagement.

The Policy outlines Council's commitment to engaging the Nillumbik community in planning and decision-making through appropriate, effective, and inclusive practices.

Two phases of community engagement were conducted in 2020 to develop the Community Engagement Policy 2021-2025 (2021–2025 Policy), and it was formally adopted at a Council Meeting in February 2021.

The Advocacy, Communications and Engagement team has reviewed the Community Engagement Policy 2021-2025 (**Attachment 1**) and made changes to support consistent, effective engagement that gives our community a voice in shaping Council decisions.

On 26 August 2025, Council authorised the Draft Community Engagement Policy 2025 (Draft CE Policy) to be placed on community consultation from 1-30 September 2025 and for engagement initiatives to be undertaken to receive community feedback.

Following completion of the consultation period, the feedback confirms that the amendments made accurately reflect community expectations, sentiment and contemporary engagement practice. A report on the community engagement findings can be found at **Attachment 2**, with a summary page at **Attachment 3**.

The review considered feedback from both internal and external stakeholders, as well as the evolution of community participation during the life of the 2021–2025 Policy.

The revised Policy strengthens Council's commitment to meaningful, inclusive, and transparent engagement.

The following people addressed the Committee with respect to this item:

1 Jim Connor

6. Consultation Matters

PCC.022/25 Community Engagement Policy

Committee Resolution

MOVED: Cr Kate McKay

SECONDED: Cr Naomi Joiner

That the Committee (acting under delegation from Council):

1. Notes the submissions received in relation to the Community Engagement Policy.
2. Considers the feedback and comments within the submissions.
3. Thanks the submitters for providing Council with feedback on this important project.
4. Authorise Officers to finalise the Community Engagement Policy and seek adoption at the 9 December Council Meeting.

CARRIED UNANIMOUSLY

7. Supplementary and urgent business

Nil

8. Confidential reports

Nil

9. Close of Meeting

The meeting closed at 8.05pm.

Confirmed:

Cr Chairperson Planning Matters

Cr , Chairperson Consultation Matters