Council Meeting

held at the Council Chamber, 32 Civic Drive, Greensborough on Tuesday 17 June 2025 commencing at 7:00 PM.

Minutes

Carl Cowie Chief Executive Officer

Friday 20 June 2025

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Nillumbik Shire Council

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17 June 2025

Nillumbik Shire Council

Minutes of the Meeting of Nillumbik Shire Council held Tuesday 17 June 2025.

The meeting commenced at 7.00pm.

Councillors present:

Cr John Dumaresq Wingrove Ward (Mayor)
Cr Naomi Joiner Bunjil Ward (Deputy Mayor)

Cr Grant Brooker Blue Lake Ward Cr Kelly Joy Edendale Ward Cr Peter Perkins Ellis Ward

Cr Kim Cope Sugarloaf Ward Cr Kate McKay Swipers Gully Ward

Officers in attendance:

Carl Cowie Chief Executive Officer
Claire Quinlan Chief Operating Officer

Blaga Naumoski Director Governance, Communications and Community Safety

Corrienne Nichols Director Communities

Frank Vassilacos Director Planning, Environment and Strategy

Jeremy Livingston Director Culture and Performance Katia Croce Manager Governance and Property

1. Welcome

2. Acknowledgement

Acknowledgement of Country was read by the Mayor, Cr John Dumaresq.

3. Good Governance Pledge

The Good Governance Pledge was read by Cr Kate McKay.

4. Prayer

A prayer was read by Reverend Dr John Smith.

5. Apologies\Leave of Absence

Nil

6. Declarations of conflict of interest

Nil

7. Presentations

King's Birthday 2025 Honours List

It was great, yet again, to see members of our community being recognised for their achievements in the recent King's Birthday Honours List and tonight I would like to acknowledge them and their achievements.

The following Nillumbik residents were appointed as a Member of the Order of Australia (AM) in the General Division:

- The late Dr Sajeev KOSHY OAM, for significant service to dentistry, particularly through board and leadership roles.
- **Professor Alistair ROYSE**, for significant service to medicine as a cardiothoracic surgeon, researcher, educator, and trainer.

The following Nillumbik residents were awarded a Medal of the Order of Australia (OAM) in the General Division:

- **Emeritus Professor Robert BAINES**, for service to the creative arts, particularly as a jeweller, and to education.
- Andrew BAXTER, for service to the community through fundraising contributions.
- **Bruce HOLLAND**, for service to the communities of Northeast Melbourne.
- **Joy PITTS**, for service to the community through emergency response organisations.
- **Geoffrey WATT**, for service to the community of Northeast Melbourne.

I would like to commend all recipients for their dedication, service and achievement of excellence in their field. They embody the Nillumbik ethos of service, diligence, commitment and, above all, serving the broader community.

I would also like to acknowledge and congratulate former Nillumbik Shire Council CEO, **Bill FORREST**, who was awarded a Medal of the Order of Australia (OAM) in the General Division for service to urban planning, the arts, and to the community.

8. Confirmation of Minutes

COM.001/25 Confirmation of Minutes Council Meeting held Tuesday 27 May 2025

Confirmation of the Minutes of the Council Meeting held on Tuesday 27 May 2025.

Council Resolution

MOVED: Cr Kate McKay SECONDED: Cr Kim Cope

That Council confirms the Minutes of the Council Meeting held on Tuesday 27 May 2025 (Attachment 1).

9. Petitions

PT.004/25 Dog Park seating - Wattletree Road Eltham North

A petition containing 34 signatures requests seating and a shelter for the small dog park in Wattletree Road, Eltham North.

The petition contained the following statement;

"We, the undersigned residents of Nillumbik herein request the council allocate adequate funding to establish permanent shade structure/s and permanent seating in the "SMALL DOG PARK" Wattletree Road Eltham North There are many older residents/ratepayers who would appreciate both shade and seating availability In this area to allow them to stay more comfortably within the confines of the safety of the "Small Dog Park" while their dogs enjoy their freedom to play and socialise".

Council Resolution

MOVED: Cr Kelly Joy SECONDED: Cr Grant Brooker

That Council:

- 1. Receives and notes the "Small Dog Park" petition requesting seating and a shelter for the small dog park in Wattletree Road, Eltham North, in accordance with the Governance Rule Meeting Procedure.
- 2. Refers this petition to the Chief Operating Officer for investigation and response.
- 3. Notes that officers will advise the petition organiser of the outcome.

CARRIED UNANIMOUSLY

10. Questions from the gallery

Nil

Council Meeting Minutes

17 June 2025

11. Reports of Advisory Committees

AC.004/25 Advisory Committee Report - 17 June 2025

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and

Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

Council has a range of Advisory Committees which provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation. Although they do not make any formal decisions, they provide valuable advice to Council.

In accordance with Advisory Committee Terms of Reference, the following minutes of Advisory Committee meetings are attached (Attachment 1) and presented to Council for noting:

- 1. Arts & Cultural Advisory Committee Minutes meeting held 17 February 2025;
- 2. Environment & Sustainability Advisory Committee Minutes meeting held 16 April 2025; and
- 3. Health and Wellbeing Advisory Committee Minutes meeting held 15 May 2025.

Council Resolution

MOVED: Cr Kate McKay SECONDED: Cr Kelly Joy

That Council notes the Minutes of the Advisory Committee meetings reported (**Attachment 1**).

11. Reports of Advisory Committees

AC.004/25 Advisory Committee Report - 17 June 2025

CM.065/25 Presentation of the Draft Municipal Public Health and Wellbeing Plan

2025-2029

Distribution: Public

Manager: Corrienne Nichols, Director Communities

Author: Nichole Johnson, Manager Community Partnerships

Summary

This report presents the Draft Municipal Public Health and Wellbeing Plan 2025-2029 (the Plan) (Attachment 1) for approval prior to public exhibition. Note that Nillumbik Shire Council refer to this Plan as the Nillumbik Health and Wellbeing Plan (the Plan).

The Victorian Public Health and Wellbeing Act 2008 recognises the important role local councils play in helping people live healthier, happier lives. Councils have a statutory obligation to develop a Health and Wellbeing Plan within 12 months of each Council election.

Data, consultation and engagement findings (see Attachments 2, 3 and 4), legislative requirements, policy context, evaluation findings from the Nillumbik Health and Wellbeing Plan 2021-2025, and available resources have informed the Plan (Attachment 1).

The Plan (Attachment 1) includes six health priority areas, to support each priority there are evidence-based and community-informed strategies that will be developed and implemented over the next four years. Annual implementation plans and progress reports will outline how the plan is operationalised and monitor progress throughout the life of the plan.

Public exhibition of the Draft Plan is due to commence on 18 June 2025 through to 9 July 2025. Public submissions will close on 9 July 2025 and will be considered by the Planning and Consultation Committee on 12 August 2025. The finalised Plan is due to be adopted at the Council Meeting on 30 September 2025.

Council Resolution

MOVED: Cr Kelly Joy SECONDED: Cr Grant Brooker

That Council:

- 1. Endorses the Draft Municipal Public Health and Wellbeing Plan 2025-2029 (Attachment 1) for Public Exhibition.
- 2. Invites written submissions on the Draft Municipal Public Health and Wellbeing Plan 2025-2029 to Council by 9 July 2025.
- 3. Considers public submission at the Planning and Consultation Committee meeting to be held on 12 August 2025.
- 4. Notes that any person who makes a written submission in relation to the Draft Municipal Public Health and Wellbeing Plan 2025-2029 and requests to be heard in support of the written submission, be heard at the 12 August Planning and Consultation Committee meeting.

CM.065/25 Presentation of the Draft Municipal Public Health and Wellbeing Plan 2025-2029

Council Meeting Minutes

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12. Officers' reports

CM.066/25 Quarterly Risk and Safety Report - March 2025

Distribution: Public

Manager: Jeremy Livingston, Director Culture and Performance

Author: David Taylor, Risk and Safety Lead

Summary

This report provides a summary of Council's Risk and Safety Report for the quarter ending March 2025.

The report is presented in accordance with the *Local Government (Planning and Reporting) Regulations 2020*, which requires the presentation of a report to Council at least every six months, detailing the strategic risks, operational risks, the consequences and likelihood of occurrence, and risk mitigation strategies.

Risk and Safety reporting to Council is tabled each quarter following consideration by Council's Audit and Risk Committee, which occurred on 2 June 2025.

The full confidential Risk and Safety Report for December 2024 is attached to this report (**Attachment 1**) and provides detailed information for Council's consideration.

Council Resolution

MOVED: Cr Naomi Joiner SECONDED: Cr Kate McKay

That Council:

- 1. Notes the summary of the confidential Risk and Safety Report (**Attachment 1**) for the year ending December 2024.
- 2. Resolves that the Risk and Safety Report (**Attachment 1**) remains confidential in accordance with section 3(1)(a) and (f) of the *Local Government Act 2020*.

CM.066/25 Quarterly Risk and Safety Report - March 2025

CM.067/25 Councillor Internal Resolution Procedure

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and

Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

Following amendment to the *Local Government Act 2020* (**the Act**), Councils are required to adopt and implement procedures in relation to alleged breaches of the Model Code of Conduct.

Council must adopt and implement Internal Resolution Procedures prior to 1 July 2025.

This report presents a draft Internal Resolution Procedure for Councillors to consider before being presented at a future Council Meeting for endorsement.

Recommendation

That Council endorses the Councillor Internal Resolution Procedure (Attachment 1).

Motion

MOVED: Cr Grant Brooker SECONDED: Cr Kim Cope

That Council endorses the Councillor Internal Resolution Procedure with the following amendment the removal of the last paragraph under section 3 of the Procedure (Attachment 1).

THE MOTION WAS PUT TO THE VOTE AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

Council Resolution

MOVED: Cr Grant Brooker SECONDED: Cr Kim Cope

That Council endorses the Councillor Internal Resolution Procedure with the following amendment the removal of the last paragraph under section 3 of the Procedure (Attachment 1).

CM.067/25 Councillor Internal Resolution Procedure

Council Meeting Minutes

17 June 2025

12. Officers' reports

CM.068/25 Councillor Use of Social Media Policy

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and

Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

In developing and supporting the new Model Code of Conduct (**Code**) for Councillors, Local Government Victoria (**LGV**) noted in their publication "Guidance on the Model Councillor Code of Conduct October 2024" that "to avoid breaching the Model Code of Conduct, Councillors should act consistently with any social media or communications policies or protocols that their Council has developed to guide the responsible use of social media by Councillors".

A Councillor Use of Social Media policy has been developed to support Councillors in their use of social media to engage with the community while undertaking their role as Councillor.

This report seeks endorsement of the Councillor Use of Social Media policy (Attachment 1).

Council Resolution

MOVED: Cr Naomi Joiner SECONDED: Cr Kate McKay

That Council endorses the Councillor Use of Social Media policy (Attachment 1).

CARRIED

For: Crs Kim Cope, John Dumaresq, Naomi Joiner, Kelly Joy, Kate McKay and

Peter Perkins

Against: Cr Grant Brooker

CM.068/25 Councillor Use of Social Media Policy

CM.069/25 Councillor Confidentiality Policy

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and

Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

Council staff and Councillors have obligations under the *Local Government Act 2020*, *Privacy and Data Protection Act 2014* and the *Health Records Act 2001* specifically relating to confidential information, personal information and health information.

A Councillor Confidentiality Policy would not introduce additional restrictions relating to Councillor obligations, more so, is recommended to bring a number of existing provisions relating to confidentiality and privacy together into one place.

This report seeks endorsement of a Councillor Confidentiality Policy (Attachment 1).

Council Resolution

MOVED: Cr Kate McKay SECONDED: Cr Kim Cope

That Council endorses the Councillor Confidentiality Policy (Attachment 1).

CM.069/25 Councillor Confidentiality Policy

CM.070/25 Draft Asset Plan and Draft Financial Plan 2025-2035

Distribution: Public

Manager: Melika Sukunda, Chief Financial Officer

Author: Robert Malignaggi, Business Services Lead

Summary

This report presents the Draft Asset Plan 2025-2035 and Draft Financial Plan 2025-2035 for approval to exhibit for public consultation.

The Draft Asset Plan and Draft Financial Plan (**Attachment 1 and 2**) are requirements under section 91 and 92 of the *Local Government Act 2020* (the LGA) and must be adopted by 31 October 2025.

The Draft Asset Plan provides a high level strategic and financial view of how Council intends to manage its transport, building, drainage and open space assets over the next 10 financial years.

The purpose of the 10-year Draft Financial Plan is to demonstrate Council's financial sustainability in order to fund the aspirations of the Community Vision and the Council Plan.

As detailed in this report, community consultation is due to commence on 18 June 2025 through to 9 July 2025. Public submissions will close on 9 July 2025 and will be considered at the Planning and Consultation Committee Meeting on 12 August 2025. The finalised Plans are due to be adopted at the Council Meeting on 30 September 2025.

Council Resolution

MOVED: Cr Naomi Joiner SECONDED: Cr Grant Brooker

That Council:

- 1. Endorses the Draft Asset Plan 2025-2035 and Draft Financial Plan 2025-2035 (Attachment 1 and 2) for the purposes of public exhibition.
- 2. Invites written submissions on the Draft Asset Plan 2025-2035 and Draft Financial Plan 2025-2035 to Council by 9 July 2025.
- 3. Considers public submissions at the Planning and Consultation Committee Meeting to be held on 12 August 2025.
- 4. Notes that any person who makes a written submission in relation to the draft Asset Plan 2025-2035 and draft Financial Plan 2025-2035 and requests to be heard in support of the written submission, be heard at the 12 August 2025 Planning and Consultation Committee Meeting.

CM.070/25 Draft Asset Plan and Draft Financial Plan 2025-2035

CM.071/25 Draft Council Plan 2025-2029 (incorporating the Community Vision)

Distribution: Public

Manager: Jeremy Livingston, Director Culture and Performance

Author: Craig King, Manager Customer Experience and Business

Performance

Summary

This report presents the Draft Council Plan 2025-2029 incorporating the Community Vision (the Draft Plan) for approval to exhibit for public consultation.

The Council Plan is the Council's primary strategic document for its four-year term. The Draft Plan (Attachment 1) is a requirement under section 90 of the *Local Government Act 2020* (the Act) and must be adopted by 31 October 2025. Council is also required to review the Community Vision by 31 October 2025 under section 88 of the Act. The Community Vision seeks to capture the essence of what is most valued about our community and the Shire, reflecting the collective aspirations of our community.

The Draft Plan identifies Council's objectives and strategies, along with indicators to monitor the achievement of the objectives and strategies, in line with the Community Vision. The community feedback gathered through the Nillumbik Now and Beyond community engagement program undertaken in February of this year has helped inform the development of the Draft Plan. The community feedback also identified strong support for the existing Community Vision, which is proposed to remain unchanged.

It is recommended that Council endorse the Draft Council Plan for the purpose of public exhibition.

Council Resolution

MOVED: Cr Kate McKay SECONDED: Cr Naomi Joiner

That Council:

- 1. Endorses the Draft Council Plan 2025-2029 (inclusive of the Community Vision) for the purposes of public exhibition.
- 2. Invites written submissions on the Draft Council Plan 2025-2029 (inclusive of the Community Vision) to Council by 9 July 2025.
- 3. Considers public submissions at the Planning and Consultation Committee Meeting to be held on 12 August 2025.
- 4. Notes that any person who makes a written submission in relation to the Draft Council Plan 2025-2029 (inclusive of the Community Vision) and requests to be heard in support of the written submission, be heard at the 12 August 2025 Planning and Consultation Committee Meeting.

CM.071/25 Draft Council Plan 2025-2029 (incorporating the Community Vision)

CM.072/25 Revenue and Rating Plan 2025-2029

Distribution: Public

Manager: Jeremy Livingston, Director Culture and Performance

Author: Melika Sukunda, Chief Financial Officer

Summary

Council endorsed the draft Revenue and Rating Plan 2025-2029 at the Council Meeting on 29 April 2025 for the purpose of community consultation. The draft Revenue and Rating Plan was exhibited for 30 days with one submission received. A separate report from the Committee to Council regarding the submissions was included in that agenda.

This report recommends that Council formally adopts the Revenue and Rating Plan 2025-2029 (Attachment 1).

Recommendation

That Council:

- 1. Adopts the Revenue and Rating Plan 2025-2029 (Attachment 1).
- 2. Authorises the Chief Executive Officer to give public notice of the decision to adopt the Revenue and Rating Plan 2025-2029.

Motion

MOVED: Cr Naomi Joiner SECONDED: Cr Kim Cope

That Council:

 Adopts the Revenue and Rating Plan 2025–2029 (Attachment 1), subject to the inclusion of the following additional paragraphs at Section 3.8 Rates – Summary:

"The consistent rate increase of 3.00 percent annually from 2025–2026 onwards aligns with the underlying principles of the Victorian Government's rate cap, which is generally tied to the Consumer Price Index (CPI). This linkage reflects a commitment to keeping rate increases in line with cost-of-living movements, helping to ensure that ratepayers are not unfairly burdened.

By aligning revenue increases with CPI, the strategy also supports financial sustainability and predictability, allowing Council to continue delivering essential services and infrastructure without placing disproportionate strain on any particular group within the community. Furthermore, because the rate cap is tied to CPI, similar upward movement in the cost of service and infrastructure delivery is anticipated. The proposed strategy acknowledges this by managing both revenue and expenditure growth in a measured and equitable manner, while recognising the difficulty in predicting growth levels in outer-lying years. This ensures that Council's financial planning is responsive to inflationary pressures while maintaining current service delivery and community infrastructure levels."

CM.072/25 Revenue and Rating Plan 2025-2029

2. Authorises the Chief Executive Officer to give public notice of the decision to adopt the Revenue and Rating Plan 2025–2029.

THE MOTION WAS PUT TO THE VOTE AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

Council Resolution

MOVED: Cr Naomi Joiner SECONDED: Cr Kim Cope

That Council:

1. Adopts the Revenue and Rating Plan 2025–2029 (**Attachment 1**), subject to the inclusion of the following additional paragraphs at Section 3.8 Rates – Summary:

"The consistent rate increase of 3.00 percent annually from 2025–2026 onwards aligns with the underlying principles of the Victorian Government's rate cap, which is generally tied to the Consumer Price Index (CPI). This linkage reflects a commitment to keeping rate increases in line with cost-of-living movements, helping to ensure that ratepayers are not unfairly burdened.

By aligning revenue increases with CPI, the strategy also supports financial sustainability and predictability, allowing Council to continue delivering essential services and infrastructure without placing disproportionate strain on any particular group within the community. Furthermore, because the rate cap is tied to CPI, similar upward movement in the cost of service and infrastructure delivery is anticipated. The proposed strategy acknowledges this by managing both revenue and expenditure growth in a measured and equitable manner, while recognising the difficulty in predicting growth levels in outer-lying years. This ensures that Council's financial planning is responsive to inflationary pressures while maintaining current service delivery and community infrastructure levels."

2. Authorises the Chief Executive Officer to give public notice of the decision to adopt the Revenue and Rating Plan 2025–2029.

CM.073/25 Victorian Electoral Commission - Nillumbik Shire Council Election

Report

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and

Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

The Local Government Act 2020 (the Act) prescribes that general elections for Councillors must be conducted on the fourth Saturday in October every four years. In line with this provision, the 2024 local government general elections were held on Saturday 26 October 2024.

At this election, 78 of Victoria's 79 councils conducted elections with Nillumbik Shire Council among the participating councils. Conducting local government elections is one of the primary responsibilities of the Victorian Electoral Commission (**VEC**). Therefore, the VEC as the statutory election service provider under section 263(1) of the Act, was responsible for administering the election.

Pursuant to Regulation 83(1) of the *Local Government (Electoral) Regulations 2020* (**Regulations**), the VEC has prepared a formal report on the conduct of the 2024 Nillumbik Shire Council election. This report was submitted to the Chief Executive Officer of the Council on 14 April 2025.

In accordance with the Regulations, the Chief Executive Officer is required to submit the report to the Council.

The 2024 Nillumbik Shire Council – Election Report (**Attachment 1**), prepared by the VEC, outlines the administration and outcomes of the election and is presented to Council in fulfilment of the requirements under the Regulations.

On Friday 30 May 2025, Council received an invoice (Attachment 2) for provision of electoral services for the 2024 Nillumbik Shire Council general election.

This report seeks for Council to receive and note the 2024 Nillumbik Shire Council – Election Report (Attachment 1) and to authorise the CEO to execute payment for provision of electoral services (Attachment 2).

Council Resolution

MOVED: Cr Kate McKay SECONDED: Cr Grant Brooker

That Council:

- 1. Receives and notes the 2024 Nillumbik Shire Council Election Report (Attachment 1).
- 2. Authorises the Chief Executive Officer to execute payments for the provision of electoral services for the 2024 Nillumbik Shire Council general election.
- 3. Resolves that the invoice for the provision of electoral services for the 2024 Nillumbik Shire Council general election (**Attachment 2**) remains confidential on the grounds

CM.073/25 Victorian Electoral Commission - Nillumbik Shire Council Election Report

specified in the definition of confidential information in section 3(1)(g) and (f) of the *Local Government Act 2020*.

CM.074/25 Informal Meetings of Councillors Records - 17 June 2025

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and

Community Safety

Author: Katia Croce, Manager Governance and Property

Summary

In accordance with *Item 20 of Council's Governance Rule – Meeting Procedures*, adopted on 25 July 2023, Council is required to report as soon as practicable to a Council Meeting a record of each Informal Meeting of Councillors held.

This report lists Informal Meetings of Councillors Records submitted since the matter was last reported to Council on 27 May 2025.

An Informal Meeting of Councillors Record was kept for the following meetings (Attachment 1):

- 1. Health and Wellbeing Advisory Committee meeting held 15 May 2025;
- 2. Arts and Cultural Advisory Committee meeting held 19 May 2025;
- 3. Councillor Briefing meeting held 20 May 2025;
- 4. Council Meeting Pre-Meet held 27 May 2025;
- 5. Youth Council Advisory Committee meeting held 2 June 2025; and
- 6. Councillor Briefing meeting held 3 June 2025.

Council Resolution

MOVED: Cr Peter Perkins SECONDED: Cr Kim Cope

That Council, in accordance with *Item 20 of Council's Governance Rule – Meeting Procedures*, receives the Informal Meetings of Councillors Records (**Attachment 1**) for the meetings held.

CM.074/25 Informal Meetings of Councillors Records - 17 June 2025

13.	Notices of Motion
	Nil
14.	Delegates' Reports
	Nil
15.	Supplementary and urgent business
	Nil
16.	Confidential reports
	Nil
17.	Close of Meeting
The	meeting closed at 7.59pm.
Conf	irmed:
	Cr.John Dumaresa, Mayor