

# Planning and Consultation Committee Meeting

held at the Council Chamber, 32 Civic Drive, Greensborough  
on Tuesday 11 June 2024 commencing at 7:00pm.

## Minutes

**Carl Cowie**  
**Chief Executive Officer**

Friday 14 June 2024

Distribution: Public

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**Nillumbik Shire Council**

**Minutes of the Planning and Consultation Committee Meeting held  
Tuesday 11 June 2024. The meeting commenced at 7:00pm.**

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**Councillors present:**

Cr Ben Ramcharan	Sugarloaf Ward <b>(Mayor)</b>
Cr Natalie Duffy	Edendale Ward <b>(Chairperson Consultation Matters)</b>
Cr Peter Perkins	Ellis Ward <b>(Chairperson Planning Matters)</b>
Cr Frances Eyre	Swipers Gully Ward
Cr Geoff Paine	Wingrove Ward

**Officers in attendance:**

Carl Cowie	Chief Executive Officer
Blaga Naumoski	Director Governance, Communications and Community Safety
Renae Ahern	Acting Director Planning, Environment and Strategy
Katia Croce	Manager Governance and Property
Tracey Varley	Manager Communications and Engagement
Leigh Northwood	Manager Strategic Planning and Environment
Warren Tomlinson	Senior Environment Project Officer

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**1. Welcome by the Chair**

**2. Acknowledgement of Country**

Acknowledgement of Country was read by the Chairperson Planning Matters, Cr Peter Perkins.

**3 Apologies/Leave of Absence**

Apologies for this meeting has been received from Cr Karen Egan and Cr Richard Stockman.

**Committee Resolution**

**MOVED: Cr Frances Eyre**

**SECONDED: Cr Geoff Paine**

**That** the Committee (acting under delegation from Council) notes the apologies from Cr Karen Egan and Cr Richard Stockman.

**CARRIED UNANIMOUSLY**

**4 Declarations of conflict of interest**

Nil

5. Confirmation of Minutes

**COM.001/24 Confirmation of Minutes Planning and Consultation Committee Meeting held Tuesday 14 May 2024**

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Confirmation of the Minutes of the Planning and Consultation Committee Meeting held on Tuesday 14 May 2024.

**Committee Resolution**

**MOVED: Cr Frances Eyre**

**SECONDED: Cr Natalie Duffy**

**That** Council confirms the Minutes of the Planning and Consultation Committee Meeting held on Tuesday 14 May 2024 (**Attachment 1**).

**CARRIED UNANIMOUSLY**

6. Officers' reports

**PCC.009/24 Draft Urban Tree Canopy Strategy - Consultation Findings and Verbal Submission**

**Item: Planning Matter**

**Distribution: Public**

**Manager: Renae Ahern, Acting Director Planning, Environment and Strategy**

**Author: Leigh Northwood, Manager Strategic Planning and Environment**

**Summary**

The draft Urban Tree Canopy Strategy 2024-2040 (draft Strategy) (**Attachment 1**) was on public exhibition from 28 March 2024 to 28 April 2024.

Community members are invited to provide verbal submissions on the draft Strategy at this Planning and Consultation Committee (PCC) meeting.

This report provides an overview of the community feedback received from 188 participants, noting feedback was generally very positive, and clearly our community are passionate about canopy vegetation and its retention.

A consultation findings summary report is provided in **Attachment 2** and copies of verbatim feedback are provided in **Attachments 3 and 4 (redacted)** and **Attachments 5 and 6 (un-redacted-confidential)**.

This written and verbal community feedback along with verbal submissions received at this Planning and Consultation Committee (PCC) meeting will inform the refinement of the draft Urban Tree Canopy Strategy. The revised draft of the Urban Tree Canopy Strategy will then be presented to the August Council meeting for consideration of endorsement.

*The following people addressed the Committee with respect to this item:*

- 1 *Vicky Shukuroglou on behalf of Nillumbio*
- 2 *Vicky Shukuroglou on behalf of Friends of Nillumbik*
- 3 *Hank Tyler on behalf of Nillumbik Climate Action Team*
- 4 *Hank Tyler*
- 5 *Sue Dyet on behalf of Eltham Community Action Group*
- 6 *Carlota Quinlan*
- 7 *Alistair Inglis*
- 8 *Ryan Reynolds*
- 9 *Michael Smit*
- 10 *Tim Isaacson*

6. Planning Matters

PCC.009/24 Draft Urban Tree Canopy Strategy - Consultation Findings and Verbal Submission

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**Committee Resolution**

**MOVED:** Cr Ben Ramcharan

**SECONDED:** Cr Geoff Paine

**That** the Committee (acting under delegation from Council)

1. Acknowledges and considers the matters contained in the verbal and written submissions during finalisation of the Draft Urban Tree Canopy Strategy 2024-2040 (**Attachment 1**).
2. Makes the Nillumbik Draft Urban Tree Canopy Strategy 2024-2040 Consultation Findings Report (**Attachment 2**) available to the public on Council's Participate Nillumbik webpage.
3. Requests a further report to be presented at the August 2024 Council meeting in consideration of adoption of the final version of the Urban Tree Canopy Strategy 2024-2040.
4. Resolves that the confidential un-redacted copies of written submissions and survey responses to the exhibition of the public engagement for the Draft Urban Tree Canopy Strategy 2024-2040 consultation (at **Attachments 5 and 6**) remain confidential on the grounds specified in the definition of confidential information in section 3(1)(f) of the *Local Government Act 2020*.
5. Thanks all respondents to this community engagement and expresses Council's gratitude for their contribution to this project.

**CARRIED UNANIMOUSLY**

**6. Officers' reports**

*Cr Natalie Duffy, Chairperson for Consultation Matters assumed the Chair at 8:19pm.*

**PCC.010/24 Draft Leasing and Licensing Policy**

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**Item: Consultation Matter**

**Distribution: Public**

**Manager: Blaga Naumoski, Director Governance, Communications and Community Safety**

**Author: Natalie Campion, Coordinator Property**

**Summary**

At its Council Meeting on 26 March 2024, Council endorsed the draft Leasing and Licensing Policy (**Attachment 1**) for the purpose of community exhibition and community consultation process to seek the views of the Nillumbik community and relevant stakeholders with respect to the draft Policy.

The draft Leasing and Licensing Policy was exhibited and open for community consultation for the period 4 April to 25 April 2024.

This report provides a summary of the feedback received from the community and stakeholders during the exhibition period in relation to the draft Leasing and Licensing Policy.

One submission was received via Participate Nillumbik and one submission via email after submissions had closed, both are contained in **Attachments 2 and 3**.

Officers will review further the draft Leasing and Licensing Policy taking into account the written submissions and any verbal submissions before presenting the Leasing and Licensing Policy for endorsement at the Council Meeting on 30 July 2024.

Submitters have been invited to attend this meeting of the Planning and Consultation Committee to speak to their submission.

<b>Committee Resolution</b>
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**MOVED: Cr Geoff Paine**

**SECONDED: Cr Frances Eyre**

**That** the Committee (acting under delegation from Council)

1. Acknowledges and notes the submissions received on the draft Leasing and Licensing Policy (**Attachment 2 and Attachment 3**).
2. Considers the feedback contained in the submissions (**Attachment 2 and Attachment 3**) and any presentations made to the Committee during the finalisation of the Leasing and Licensing Policy.
3. Receives a report at the 30 July 2024 Council Meeting to consider endorsing the Leasing and Licensing Policy.
4. Resolves the confidential un-redacted copy of the written submissions to the draft Leasing and Licensing Policy (**Attachment 3**) remain confidential on the grounds specified in the definition of confidential information in section 3(1)(f) of the *Local Government Act 2020*.

**6. Consultation Matters**

**PCC.010/24 Draft Leasing and Licensing Policy**

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5. Thanks all respondents to this community engagement and expresses Council's gratitude for their contribution to this policy.

**CARRIED UNANIMOUSLY**



**7. Supplementary and urgent business**

Nil

**8. Confidential reports**

Nil

**9. Close of Meeting**

The meeting closed at 8:24pm.

Confirmed: \_\_\_\_\_

Cr Peter Perkins Chairperson Planning Matters