

Council Meeting

held at the Civic Centre, Civic Drive, Greensborough
on Tuesday 23 May 2023 commencing at 7:01pm.

Minutes

Carl Cowie
Chief Executive Officer

Friday 26 May 2023

Distribution: Public

Civic Drive, Greensborough
PO Box 476, Greensborough 3088
Telephone 9433 3111
Facsimile 9433 3777
Website www.nillumbik.vic.gov.au
Email nillumbik@nillumbik.vic.gov.au

Nillumbik Shire Council

Contents

1.	Welcome by the Mayor	1
2.	Acknowledgement of Country	1
3.	Good Governance Pledge	1
4.	Prayer	1
5.	Apologies	1
6.	Presentations	2
7.	Confirmation of Minutes	2
8.	Disclosure of conflicts of interest	2
9.	Petitions	2
10.	Questions from the gallery	3
11.	Reports of Advisory Committees	4
AC.004/23	Advisory Committee Report - 23 May 2023	4
12.	Officers' reports	5
CM.037/23	Committee Report Consideration of Submissions - Draft Budget 2023-2024	5
CM.038/23	Adoption of Budget 2023-2024, declaration of Rates and Charges and Council Plan - Annual Action Plan 2023-2024	7
CM.039/23	Council Plan Quarterly Performance Report - 2022-2023 - Quarter 3	15
CM.040/23	2023 Annual Community Survey results	17
CM.041/23	Inclusion and Access Advisory Committee - 2023 Membership Endorsement	19
CM.042/23	Review of Arts and Cultural Advisory Committee Terms of Reference	23
CM.043/23	Review of Performing Arts Policy Purpose and Needs	25
CM.044/23	Informal Meetings of Councillors Records - 26 April 2023	27
13.	Notices of Motion	28
14.	Delegates' Reports	28
15.	Supplementary and urgent business	28
16.	Confidential reports	28
17.	Close of Meeting	28

Nillumbik Shire Council

**Minutes of the Meeting of Nillumbik Shire Council held Tuesday 23 May 2023.
The meeting commenced at 7.01pm.**

Councillors present:

Cr Ben Ramcharan	Sugarloaf Ward (Mayor)
Cr Karen Egan	Bunjil Ward
Cr Natalie Duffy	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Geoff Paine	Wingrove Ward (Deputy Mayor)

Officers in attendance:

Carl Cowie	Chief Executive Officer
Melika Sukunda	Acting Chief Operating Officer
Blaga Naumoski	Director Governance, Communications and Community Safety
Nichole Johnson	Acting Director Communities
Rosa Zouzoulas	Director Planning, Environment and Strategy
Jeremy Livingston	Director Culture and Performance
Rowena Cairns	Acting Manager Governance and Property
Natalie Town	Acting Communications and Engagement Lead
Dimitra Barnes	HR Business Partner

1. Welcome by the Mayor

2. Acknowledgement of Country

Acknowledgement of Country was read by the Mayor, Cr Ben Ramcharan.

3. Good Governance Pledge

The Good Governance Pledge was ready by Cr Natalie Duffy.

4. Prayer

A prayer was read by Oliver Crispin, Church leader from the Vine Baptist Church, Hurstbridge Campus.

5. Apologies

Apologies for this meeting have been received from Cr Frances Eyre and Cr Richard Stockman.

Council Resolution

MOVED: Cr Geoff Paine

SECONDED: Cr Karen Egan

That Council notes the apologies from Cr Frances Eyre and Cr Richard Stockman be accepted.

CARRIED UNANIMOUSLY

6. Presentations

Sporting Presentations - May 2023

Miley Navuni (Swipers Gully Ward) receives \$200 as a contribution for being selected to represent Victorian at the Under 14's Youth Girls Rugby State Cup. Nillumbik Shire Council wished Miley every success with their future sporting pursuits.

7. Confirmation of Minutes

Confirmation of the minutes of the Council Meeting held on Wednesday 26 April 2023.

Council Resolution

MOVED: Cr Peter Perkins

SECONDED: Cr Natalie Duffy

That Council confirms the minutes of the Council Meeting held on Wednesday 26 April 2023 (**Attachment 1**).

CARRIED UNANIMOUSLY

8. Disclosure of conflicts of interest

Nil

9. Petitions

PT.001/23 Petition - request for Council to provide Footpath at Rockcliffe Street Eltham

A petition containing **20** signatures from Rockcliffe Street Eltham residents requesting that Council construct a footpath to keep pedestrians and their dogs off the road when they are walking down the street.

Council Resolution

MOVED: Cr Geoff Paine

SECONDED: Cr Peter Perkins

That Council:

1. Receives the petition requesting that Council construct a footpath to keep pedestrians and their dogs off the road (Rockcliffe Street Eltham) when they are walking down the street.
2. Refers the petition to the Chief Operating Officer for investigation and response.
3. Advises the petition organiser accordingly.

CARRIED UNANIMOUSLY

10. Questions from the gallery

David Smith has submitted the following questions:

Question 1

In Plenty, most of the road are narrow with steep embankments and don't have footpaths. Worse yet many of the most trafficked roads run East-West and are hilly which severely impacts visibility due to sun glare on vehicle windscreens during the times when the roads are most busy (morning and evening peak periods), for example River Ave and Memorial Drive.

It is high time that a comprehensive development plan be made for Blue Lake Ward areas of the Shire of Nillumbik now that major construction and upgrade works have been completed in Diamond Creek, Eltham and surrounding wards.

In the interest of pedestrian safety, encouraging zero climate impact and healthy transportation options I would like to hear from council how many meters of new footpaths have the Shire of Nillumbik constructed in Plenty during FY22/23?

Response 1

The footpath program is developed and delivered on an as need's basis Shire-wide, which accounts for missing links, access to public transport/ amenities and improvement to the pedestrian network, having regard to neighbourhood character. In the 2022/2023 Financial year, no projects were completed as part of the 'Footpath – New' program in the township of Plenty and this is considered aligned with the neighbourhood character, terrain, and geometry of the area.

Question 2

When will a comprehensive development blueprint be made for Plenty, Yarrambat and Apollo Parkways so that residents can have a clear vision of how the area will be developed over the next 20 years?

Response 2

State planning policy requires Local Government to respond to settlement in a manner that facilitates sustainable growth and development, whilst respecting neighbourhood character. Growth is to be directed through a hierarchy of centres that offer convenient access to jobs, services, infrastructure and community facilities. For Nillumbik Shire, the Major Activity Centres of Eltham and Diamond Creek are identified as the centres to support the majority of growth for the Shire providing the best access to transport, services and employment. They will continue to be the focus of community life, providing a wide range of shopping and professional services and places to meet and recreate, in addition to an increased role in providing for a diversity of housing and in particular, medium density housing.

With regard to the hierarchy of centres, Plenty, Yarrambat, Apollo Parkways and Greensborough are not identified in the planning scheme as activity centres, nor is there strategic evidence to support them as activity centres that would require commensurate structure planning or similar, to support a change to the role of these townships within Nillumbik. Accordingly these townships are identified as areas containing a mix of residential and rural residential communities. The Nillumbik Planning Scheme identifies these areas as capable of accommodating some residential growth on land zoned for residential purposes.

11. Reports of Advisory Committees

AC.004/23 Advisory Committee Report - 23 May 2023

Distribution: Public

Manager: Blaga Naumoski, Director Governance, Communications and Community Safety

Author: Rowena Cairns, Acting Manager Governance and Property

Summary

Council has a range of Advisory Committees which provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation. Although they do not make any formal decisions, they provide valuable advice to Council.

In accordance with Advisory Committee Terms of Reference, the following minutes of Advisory Committee meetings are attached (**Attachment 1**) and presented to Council for noting:

1. Environment and Sustainability Advisory Committee meeting held 15 February 2023;
2. Youth Advisory Committee meeting held 24 February 2023;
3. Living and Learning Nillumbik Advisory Committee meeting held 20 February 2023;
4. Environment and Sustainability Advisory Committee meeting held 17 April 2023; and
5. Youth Advisory Committee meeting held 1 May 2023.

Council Resolution

MOVED: Cr Natalie Duffy

SECONDED: Cr Karen Egan

That Council notes the Minutes of the Advisory Committee meetings reported (**Attachment 1**).

CARRIED UNANIMOUSLY

12. Officers' reports

CM.037/23 Committee Report Consideration of Submissions - Draft Budget 2023-2024

Distribution: Public

Manager: Melika Sukunda, Acting Chief Operating Officer

Author: Robert Malignaggi, Business Services Lead

Summary

This report outlines submissions received from the public regarding the Draft Budget 2023-2024 for Council consideration.

Council adopted the Draft Budget 2023-2024 at the Council Meeting on 28 February 2023 for the purpose of community consultation. The Draft Budget was made available to the public for a period of 28 days. Forty-one submissions were received.

The Planning and Consultation Committee considered the written submissions as well as verbal presentations from submitters at its meeting held on 11 April 2023.

The following people addressed the Committee with respect to the Draft Budget 2023-2024:

1. Dale Anstis
2. Patrick Di Lizio, General Manager Diamond Valley Basketball Association
3. Elizabeth Doig, Nillumbik Climate Action Team
4. Mitzi Tuke
5. Justin Kibell, Unit Controller VICSES Nillumbik Unit
6. Jim Connor, President Eltham District Historical Society
7. Michael McCarthy
8. Cath Moore
9. Natalie Alessio, President Hohnes Road Playhouse
10. Grant Brooker, Vice President Friends of Apollo Parkways;
11. Rachel Deans, Committee Member Eltham Lacrosse Club; and
12. Sue Dyet, Secretary Eltham Community Action Group.

After considering the submissions and presentations, the Committee resolved that this report be presented to Council.

12. Officers' reports

CM.037/23 Committee Report Consideration of Submissions - Draft Budget 2023-2024

Council Resolution

MOVED: Cr Geoff Paine

SECONDED: Cr Natalie Duffy

That Council:

1. Notes that forty-one written submissions in relation to the Draft Budget 2023-2024 were received, and that these submissions were considered and submitters were provided with the opportunity to be heard by the Planning and Consultation Committee on 11 April 2023.
2. Considers the matters contained in the submissions and the Committee's report during finalisation of the Budget 2023-2024.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.038/23 Adoption of Budget 2023-2024, declaration of Rates and Charges and Council Plan - Annual Action Plan 2023-2024

Distribution: Public

Manager: Melika Sukunda, Acting Chief Operating Officer

Author: Robert Malignaggi, Business Services Lead

Summary

This report recommends that Council formally adopts the annual Budget, declare the rates and charges for the 2023-2024 financial year and adopts the (Council Plan) Annual Action Plan for 2023-2024.

Council commenced preparation of the 2023-2024 Budget in late 2022 in order to meet all legislative requirements.

The Draft Budget was exhibited and the community invited to comment. Written submissions were received and considered by a meeting of the Planning and Consultation Committee held on 11 April 2023.

Rates and charges for 2023-2024

The 2023-2024 Budget has been prepared in compliance with the rate capping legislation introduced by the Victorian Government.

The Budget proposes a 3.5 percent increase in rates per property, the maximum allowable set by the Minister under the Fair Go Rates System.

Capital Works

The Budget proposes a number of significant capital works projects that have been identified through planning and community consultation.

A full list of capital works projects is included in the draft Budget document (**Attachment 1**).

Policy, planning and services initiatives

The Budget also includes resources for a range of initiatives regarding policy, planning and services.

Strategic Resource Plan

The Strategic Resource Plan has also been reviewed and updated.

The Strategic Resource Plan shows that Council can maintain a balanced Budget within the rate cap, provided that the assumptions in the Plan are met.

Council Plan - Annual Action Plan 2023-2024

The action plan comprises 37 key actions which will support the third year delivery of the Council Plan 2021-2025. The Annual Action Plan has been developed in line with the annual budget process.

12. Officers' reports

CM.038/23 Adoption of Budget 2023-2024, declaration of Rates and Charges and Council Plan - Annual Action Plan 2023-2024**Council Resolution****MOVED: Cr Geoff Paine****SECONDED: Cr Karen Egan**

That Council having advertised the Proposed Annual Budget 2022-2023 and having considered all submissions received in respect of such Budget resolves:

1. To adopt as presented the 2023-2024 Budget (**Attachment 1**).
2. To authorise the Chief Executive Officer to submit a copy of the adopted Budget to the Minister for Local Government.
3. The amount of rates and charges intended to be raised are:
 - a) An amount of \$76,524,294 million (or such greater amount as is lawfully levied as a consequence of this recommendation being adopted) be declared as the amount which Council intends to raise by general rates and annual service charge (described later in this recommendation). The amount declared is calculated as follows:

General Rates	\$62,510,440
Annual Service Charge	\$14,013,854

General Rates

4. That general rates be declared in respect of the 2023-2024 Financial Year.
5. That it be further declared that the general rates be raised by the application of differential rates.
6. That a differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared.
 - I. Farm Land
Any land which is 'farm land' within the meaning of section 2(1) of the *Valuation of Land Act 1960*.
 - II. Commercial/Industrial Land
Any land which is used or adapted to be used primarily for commercial or industrial purposes.
 - III. Vacant Land – General Residential / Activity Centre Zone / Neighbourhood Residential Zone and Specified Low Density Residential Zones.
Any land located in a General Residential / Activity Centre Zone / Neighbourhood Residential Zone, or in the Low Density Residential Zone (LDRZ) to which DPO4 applies, on which no habitable dwelling is erected.

12. Officers' reports

CM.038/23 Adoption of Budget 2023-2024, declaration of Rates and Charges and Council Plan - Annual Action Plan 2023-2024

IV. Other Land

Any land which is not:

- Farm Land
- Commercial/Industrial Land or
- Vacant Land – General Residential / Activity Centre Zone / Neighbourhood Residential Zone and Specified Low Density Residential Zones.

7. That the quantum of rates payable in respect of each rateable land will be determined by multiplying the Capital Improved Value of such land (categorised by the characteristics described in point 6 above) by the relevant rates indicated in the following table:

Category	Rate in Dollar
Farm Land	0.002114 (or 0.2114 cents in the dollar of Capital Improved Value)
Commercial / Industrial Land	0.002885 (or 0.2885 cents in the dollar of Capital Improved Value)
Vacant land – General Residential / Activity Centre Zone / Neighbourhood Residential Zone and Specified Low Density Residential Zones	0.003731 (or 0.3731 cents in the dollar of Capital Improved Value)
General Rate / Other Land	0.002487 (or 0.2487 cents in the dollar of Capital Improved Value)

8. That it be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that the:
- I. respective objectives, uses and levels of each differential rate be those specified in section 4.1.1 of the Budget document (**Attachment 1**).
 - II. respective types or classes of land which are subject to each differential rate be those defined in part 7. above.
9. That it be confirmed that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.
10. That in accordance with section 4(4) of the *Cultural and Recreational Lands Act 1963*, the amount of rates payable in respect of each of the rateable lands to which that Act applies be determined by multiplying the Capital Improved Value of that rateable land by 0.000970 (or 0.0970 cents in the dollar of Capital Improved Value).

12. Officers' reports

CM.038/23 Adoption of Budget 2023-2024, declaration of Rates and Charges and Council Plan - Annual Action Plan 2023-2024

Annual Service Charge

11. That an annual service charge be declared in respect of the 2023-2024 Financial Year.
12. That the annual service charge be declared for the collection and disposal of residential refuse and other waste.
13. That except in the case of elderly persons units, the amount of the annual service charge so declared is dependent upon the option chosen by the owner of the land.
14. That the options of the annual service charge are:
 - Option 1: \$616.40 per service in respect of the following three bins:
 - 120 litre green waste bin
 - 240 litre recycling bin
 - 120 litre landfill bin.
 - Option 2: \$493.12 per service in respect of the following three bins:
 - 120 litre green waste bin
 - 240 litre recycling bin
 - 80 litre landfill bin.
 - Option 3: \$862.96 per service in respect of the following four bins:
 - 120 litre green waste bin
 - 240 litre recycling bin
 - 2 x 120 litre landfill bins.
 - Option 4: \$678.04 per service in respect of the following three bins:
 - 120 litre green waste bin
 - 240 litre recycling bin
 - 140 litre landfill bin.
 - Option 5: \$1,109.52 per service in respect of the following three bins:
 - 120 litre green waste bin
 - 240 litre recycling bin
 - 120 litre landfill bin – weekly collection.
15. That the amount of the annual service charge so declared in respect of elderly persons units, being units occupied by elderly persons or persons with a disability where the applicable form of declaration has been received by Council, is \$154.10.

12. Officers' reports**CM.038/23 Adoption of Budget 2023-2024, declaration of Rates and Charges and Council Plan - Annual Action Plan 2023-2024**

16. That for each rateable land or non-rateable land in respect of which an annual service charge may be levied, the annual service charge will apply irrespective of whether the owner or occupier of the land avails himself, herself or itself of the service.
17. That the annual service charge is not declared in respect of, and is not be levied on, any land on which no habitable dwelling is erected.

Rebates – Sustainable Agricultural Land

18. That it be recorded that subject to point 6 of this recommendation, Council may grant a rebate to each owner (or, where applicable, occupier) of land which:
 - i) is not less than 30 hectares in area.
 - ii) is otherwise 'farm land' under section 2(1) of the *Valuation of Land Act 1960*.
19. That the rebate be granted to:
 - i) assist the proper development of the municipal district.
 - ii) preserve places within the municipal district which are of environmental interest.
 - iii) restore or maintain places of environmental importance within the municipal district.
 - iv) more generally achieve the objectives outlined in the Sustainable Agricultural Rebate (SAR) Guidelines.
20. That the grant of the rebate be:
 - i) subject to the criteria detailed in the SAR Guidelines.
 - ii) set at a level based on the following two components:
 - Component A - a single fixed amount of \$100 per eligible property (or per single aggregate of 'continuous' properties, as defined in section 13 DC (6) of the *Valuation of Land Act 1960*).
 - Component B - \$15 per hectare of 'productive agricultural land' across each eligible property. The area of productive agricultural land is calculated for each property by subtracting the apparent area of bushland and domestic use from the total property area. Landowners will be given a single opportunity to challenge this area calculation, after which that figure will be set and documented within the relevant Property Management Plan. Any future change in bushland area will not change the set figure for productive agricultural land.
 - iii) subject to development of an approved Property Management Plan (PMP) for each eligible property. The development of a PMP will replace the need for an annual SAR application form, yet each Plan must satisfy the following conditions:

12. Officers' reports**CM.038/23 Adoption of Budget 2023-2024, declaration of Rates and Charges and Council Plan - Annual Action Plan 2023-2024**

- PMP Condition A - The PMP must be submitted for approval to the Environment Department of Council. The approval date for each ratified PMP will be noted and a copy of the document will be retained for Council records.
- PMP Condition B - A separate PMP will be required for each property or aggregate of properties where the owner receives the \$100 fixed payment component of the SAR.
- PMP Condition C - Landowners who have previously received the SAR must return their PMP by the date indicated in correspondence that has been sent to the recipient (further detail regarding this point can be obtained from the Sustainability and Environment Unit of Council).
- PMP Condition D - All SAR applicants who have not previously received the SAR will require an approved PMP prior to being eligible for the rebate.
- PMP Condition E - All PMPs will need to be revised by the owner and submitted for re-approval every four years (approximately). Council's Environment Team will notify landholders when PMP revision is required and will allow ample time and assistance to facilitate this process. The approval date for the revised ratified PMP will be noted and a copy of the document will be retained for Council records.

Payment

21. That in accordance with section 167 of the *Local Government Act 1989*, Council determines that rates and charges may be paid by four equal quarterly instalments due on:

30 September 2023

30 November 2023

28 February 2024

31 May 2024.

Consequential further actions

22. That the Finance Manager be authorised to levy and recover the general rates and annual service charge in accordance with the *Local Government Act 1989* and the *Local Government Act 2020*.
23. That pursuant to section 172(1) of the *Local Government Act 1989*, Council records that it will require the payment of interest on any amounts of rates and charges which have not been paid by the date specified under section 167 of the said Act for their payment.
24. To authorise the Finance Manager to write to all those who have made a submission on the 2023-2024 Budget, thanking them for their input and advising them of Council's decision and reasons for the decision.

12. Officers' reports

CM.038/23 Adoption of Budget 2023-2024, declaration of Rates and Charges and Council Plan - Annual Action Plan 2023-2024

25. To adopt the Annual Action Plan 2023-2024 (**Attachment 2**), including its 37 actions which will support the third year delivery of the Council Plan 2021-2025, and receives quarterly updates on the progress of this plan.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.039/23 Council Plan Quarterly Performance Report - 2022-2023 - Quarter 3

Distribution: Public

Manager: Jeremy Livingston, Executive Manager Business Transformation and Performance

Author: James Hartigan, Business Performance Analyst

Summary

The purpose of this report is to present the Council Plan Quarterly Performance Report (**Attachment 1**) for noting.

These reporting updates are received by Council on a quarterly basis to demonstrate in a practicable and tangible way how the Council Plan 2021-2025 is being delivered to the community.

The Council Plan Quarterly Performance Report provides the third update on delivery progress and performance of the 2022-2023 Annual Action Plan actions, which align to delivery of the second year of the Council Plan 2021-2025.

Of the 22 actions designated for quarterly reporting in the 2022-2023 Annual Action Plan, 19 actions are currently 'on track', two actions are experiencing minor issues and one action is completed.

The overall position reflected in the report suggests that Council continues to make solid progress in delivering on key actions of the Council Plan and significant outcomes for the community.

All 46 actions identified in the Annual Action Plan 2022-2023 will have final updates provided in the corresponding report for the fourth quarter, and will also be published in the Annual Report 2022-2023 when presented to the community later in 2023.

Council Resolution

MOVED: Cr Peter Perkins

SECONDED: Cr Natalie Duffy

That Council receives and notes the Council Plan Quarterly Performance Report (**Attachment 1**) for the third quarter of 2022-2023.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.040/23 2023 Annual Community Survey results

Distribution: Public

Manager: Jeremy Livingston, Executive Manager Business Transformation and Performance

Author: James Hartigan, Business Performance Analyst

Summary

The results of the 2023 Annual Community Survey have been received (**Attachment 1**). This annual survey was conducted by Metropolis Research in February 2023. It is designed to measure community satisfaction with a range of Council services, facilities and activities, and to measure community sentiment on key issues affecting the community.

The survey also assists Council in meeting the Victorian Government's mandatory performance reporting requirements for councils by measuring community satisfaction in a number of areas covered by this survey.

The 2023 survey findings are generally positive, including an increase in satisfaction in a number of core areas, with results influenced by a change in survey methodology (returning to face-to-face interviews after two years of phone-based surveys due to COVID-19) and Council services normalising after COVID-19 restrictions and closures, impacting availability and resident access to Council services.

Among the key results this year, community satisfaction with Council's overall performance rated a 6.88 out of 10 (categorised as 'good'), an increase of 7.3% compared to the 6.41 result in 2022. This increase is better than the 5.7% increase observed across all Melbourne metropolitan councils, however the result is lower than the northern region councils' average (7.02 out of 10) and the Melbourne metropolitan average (6.98).

Nevertheless, Council's overall satisfaction score of 6.88 is the second best result achieved by Nillumbik since this annual survey commenced in 2011.

Beyond this headline statistic, the survey provides a rich amount of data on community sentiment. With the level of data and information provided in this survey, Council will be able to analyse the results as they apply to individual areas and activities, and identify service improvement opportunities. The survey's findings can also be used by Council when undertaking future planning and making budgetary decisions.

Council Resolution

MOVED: Cr Natalie Duffy

SECONDED: Cr Peter Perkins

That Council:

1. Receives and notes the results of the 2023 Annual Community Survey (**Attachment 1**).
2. Makes the report's findings available to the public on Council's website.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.041/23 Inclusion and Access Advisory Committee - 2023 Membership Endorsement

Distribution: Public

Manager: Corrienne Nichols, Director Communities

Author: Narelle Hart, Manager Community Programs

Summary

The Inclusion and Access Advisory Committee (IAAC) provides a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in the implementation of the Disability Action Plan 2020-2024, as well as current and future planning to promote disability inclusion.

Council called for Expressions of Interest for the 2023-25 Inclusion Advisory Committee via a public Expression of Interest (EOI) process from 1 March 2023 – 5 April 2023.

A formal evaluation process was undertaken by the Manager, Community Programs the Coordinator, Disability Inclusion and Volunteering and the Positive Ageing Officer (replacing the Disability Inclusion Officer due to leave arrangements). A total of fifteen applications were received, assessed and shortlisted against the selection criteria by an internal assessment panel.

Following the 2 May 2023 Councillor Briefing, endorsement of the updated Terms of Reference (Attachment 1) and IAAC membership (Attachment 2) is now recommended. Proposed membership includes nine community nominees and five service provider nominees.

Recommendation

That Council:

1. Endorses the fourteen recommended applicants listed for appointment to the 2023-2025 Inclusion and Access Advisory Committee (Attachment 2) as an Inclusion and Access Advisory Committee member:
 - a. Applicant 1 _____.
 - b. Applicant 2 _____.
 - c. Applicant 3 _____.
 - d. Applicant 4 _____.
 - e. Applicant 5 _____.
 - f. Applicant 6 _____.
 - g. Applicant 7 _____.
 - h. Applicant 8 _____.
 - i. Applicant 9 _____.
 - j. Applicant 10 _____.
 - k. Applicant 11 _____.
 - l. Applicant 13 _____.

12. Officers' reports

CM.041/23 Inclusion and Access Advisory Committee - 2023 Membership Endorsement

- m. Applicant 14_____ and;
- n. Applicant 15_____.
- 2. Notes the report recommendation is to maintain the membership of 14. Applicant 12 ranked 15th and is therefore unsuccessful on this occasion.
- 3. Acknowledges and thanks all community members and local agencies who submitted expressions of interest to the Inclusion and Access Advisory Committee.
- 4. Resolves that the Panel Recommendations and Scoring (**Attachment 2**) to remain confidential on the grounds specified in the definition of confidential information in section 3(1)(f) of the *Local Government Act 2020*.
- 5. Resolves that the successful applicants be named.
- 6. Endorses the updated Terms of Reference (**Attachment 1**) for the Inclusion and Access Advisory Committee (IAAC).

Motion

MOVED: Cr Peter Perkins

SECONDED: Cr Natalie Duffy

That Council:

- 1. Endorses the fourteen recommended applicants listed for appointment to the 2023-2025 Inclusion and Access Advisory Committee (**Attachment 2**) as an Inclusion and Access Advisory Committee member:
 - a. Applicant 1 _____.
 - b. Applicant 2 _____.
 - c. Applicant 3 _____.
 - d. Applicant 4 _____.
 - e. Applicant 5 _____.
 - f. Applicant 6 _____.
 - g. Applicant 7 _____.
 - h. Applicant 8 _____.
 - i. Applicant 9 _____.
 - j. Applicant 10 _____.
 - k. Applicant 11 _____.
 - l. Applicant 13 _____.
 - m. Applicant 14_____ and;
 - n. Applicant 15_____.
- 2. Notes the report recommendation is to maintain the membership of 14. Applicant 12 ranked 15th and is therefore unsuccessful on this occasion.

12. Officers' reports

CM.041/23 Inclusion and Access Advisory Committee - 2023 Membership Endorsement

-
3. Acknowledges and thanks all community members and local agencies who submitted expressions of interest to the Inclusion and Access Advisory Committee.
 4. Resolves that the Panel Recommendations and Scoring (**Attachment 2**) to remain confidential on the grounds specified in the definition of confidential information in section 3(1)(f) of the *Local Government Act 2020*.
 5. Resolves that the successful applicants be named.
 6. Endorses the updated Terms of Reference (**Attachment 1**) for the Inclusion and Access Advisory Committee (IAAC).

THE MOTION WAS PUT TO THE VOTE AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

Council Resolution

MOVED: Cr Peter Perkins

SECONDED: Cr Natalie Duffy

That Council:

1. Endorses the fourteen recommended applicants listed for appointment to the 2023-2025 Inclusion and Access Advisory Committee (**Attachment 2**) as an Inclusion and Access Advisory Committee member:
 - a. Applicant 1 Neville Coutts
 - b. Applicant 2 Gina Lloyd-Thomas
 - c. Applicant 3 Rhonda Bain
 - d. Applicant 4 James Lindrea
 - e. Applicant 5 Melanie Keely
 - f. Applicant 6 Diana Warrell
 - g. Applicant 7 Carol Lee
 - h. Applicant 8 Sue King
 - i. Applicant 9 Silvana Scibilia
 - j. Applicant 10 Nicole Coxford
 - k. Applicant 11 Aisling McCabe
 - l. Applicant 13 Mel Spencer
 - m. Applicant 14 Aaron Williams and;
 - n. Applicant 15 Helen Ryan.
2. Notes the report recommendation is to maintain the membership of 14. Applicant 12 ranked 15th and is therefore unsuccessful on this occasion.
3. Acknowledges and thanks all community members and local agencies who submitted expressions of interest to the Inclusion and Access Advisory Committee.

12. Officers' reports

CM.041/23 Inclusion and Access Advisory Committee - 2023 Membership Endorsement

4. Resolves that the Panel Recommendations and Scoring (**Attachment 2**) to remain confidential on the grounds specified in the definition of confidential information in section 3(1)(f) of the *Local Government Act 2020*.
5. Resolves that the successful applicants be named.
6. Endorses the updated Terms of Reference (**Attachment 1**) for the Inclusion and Access Advisory Committee (IAAC).

CARRIED UNANIMOUSLY

12. Officers' reports

CM.042/23 Review of Arts and Cultural Advisory Committee Terms of Reference

Distribution: Public**Manager: Corrienne Nichols, Director Communities****Author: Nichole Johnson, Manager Community Partnerships****Summary**

In June 2023, the current two year term for five committee members will end, and Council will call for Expressions of Interest for Arts and Cultural Advisory Committee for members to serve two year terms from 2023-2025.

The purpose of this report is to seek endorsement of the updated Terms of Reference 2023-25 and the recruitment process that will open on 29 May and close on 23 June 2023.

Council Resolution

MOVED: Cr Geoff Paine**SECONDED: Cr Karen Egan****That Council:**

1. Thanks and acknowledges the five outgoing members of the Arts and Cultural Advisory Committee 2021-23 for their advice and contribution to Council's work to represent the diverse views, ideas and needs of the community.
2. Endorses the revised Arts and Cultural Advisory Committee Terms of Reference 2023-2025 (**Attachment 1**).
3. Endorses the recruitment process for the Arts and Cultural Advisory Committee 2023-2025 open on 29 May and close on 23 June 2023.
4. Instructs Officers to report nominations to the Arts and Cultural Advisory Committee to Council for endorsement in August 2023.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.043/23 Review of Performing Arts Policy Purpose and Needs

Distribution: Public

Manager: Corrienne Nichols, Director Communities

Author: Nichole Johnson, Manager Community Partnerships

Summary

The purpose of this report is to seek endorsement from Councillors that a Performing Arts Policy is no longer required in the Council Plan.

Council Resolution

MOVED: Cr Geoff Paine

SECONDED: Cr Karen Egan

That Council:

1. Resolves that the development of a Performing Arts Policy, identified as a priority action in the Council Plan 2021-2025, will not be pursued for reasons as set out in this report; and
2. Notes the Arts and Culture Strategy 2022-2026 sets directions for the development of all aspects of arts and culture in the Shire, including performing arts.

CARRIED UNANIMOUSLY

12. Officers' reports

CM.044/23 Informal Meetings of Councillors Records - 26 April 2023

Distribution: Public**Manager: Blaga Naumoski, Director Governance, Communications and Community Safety****Author: Rowena Cairns, Acting Manager Governance and Property****Summary**

In accordance with *Item 19 of Council's Governance Rule – Meeting Procedure*, adopted on 25 August 2020, Council is required to report as soon as practicable to a Council Meeting a record of each Informal Meeting of Councillors held.

This report lists Informal Meetings of Councillors Records submitted since the matter was last reported to Council on 26 April 2023.

An Informal Meeting of Councillors Record was kept for the following meetings (**Attachment 1**):

1. Living Learning Nillumbik - NH Advisory Committee meeting held 17 April 2023;
2. Environment and Sustainability Advisory Committee meeting held 19 April 2023;
3. Council Meeting Pre-Meet held 26 April 2023;
4. Inclusion & Access Advisory Committee meeting held 28 April 2023;
5. Youth Council Advisory Committee meeting held 1 May 2023;
6. Inclusion & Access Advisory Committee meeting held 2 May 2023; and
7. Councillor Briefing held 2 May 2023.

Council Resolution

MOVED: Cr Karen Egan**SECONDED: Cr Geoff Paine**

That Council, in accordance with *Item 19 of Council's Governance Rule – Meeting Procedure*, receives the Informal Meetings of Councillors Records (**Attachment 1**) for the meetings held.

CARRIED UNANIMOUSLY

13. Notices of Motion

14. Delegates' Reports

Cr Peter Perkins reported that he attended the Municipal Association of Victoria (MAV) State Council meeting held 19 May 2023 as Council's representative advising all motions that Council put forward were supported which was great news for Nillumbik.

Cr Peter Perkins also reported on his attendance at the official opening of the CFA Plenty Fire Brigade's new premises in Plenty on 21 May 2023. Cr Perkins outlined Council's involvement in the Brigade's new premises adding that it is great result and a great outcome for community. Council were involved in the transfer of the land. Demolition of the former premises has also since occurred.

15. Supplementary and urgent business

Nil

16. Confidential reports

17. Close of Meeting

The meeting closed at 7:45pm.

Confirmed: _____

Cr Ben Ramcharan, Mayor